

Neptune Theatre Rental Rate Sheet

Room	Capacity	Description	Commercial	Not for Profit	
			Daily Rate	Daily Rate	Weekly Rate
Fountain Hall	479	This professional theatre offers intimacy, excellent acoustics, a full range of state of the art lighting and audio equipment, a full 45 foot fly tower, and an orchestra pit. This venue is ideal for any type of theatrical production, concert, business presentation or seminar. Rental of Fountain Hall includes appropriate use of Spatz and Royal Bank lobbies.	\$ 1,800.00	\$ 800.00	\$ 3,200.00
Scotiabank Studio Theatre	168 - 200; 182 (typical)	This theatre has an open "studio style" setting with flexible configurations allowing capacities varying from 168 to 200 people. This venue is perfectly suited for any sized theatrical production, dance performance, concert, business presentation or seminar. Rental includes appropriate use of MTT Lounge.	\$ 900.00	\$ 400.00	\$ 1,600.00
Craig Boardroom	30	Ideal for small seminars or presentations, the Craig Boardroom has board tables and seating for up to 30. Wireless access is available.	\$ 230.00	\$ 120.00	\$ 480.00
Oland Rehearsal Hall	80	Typically used for Fountain Hall theatre rehearsals, the Oland can comfortably fit up to 80 people for pre or post show receptions.	\$ 230.00	\$ 120.00	\$ 480.00
Pratt & Whitney Rehearsal Hall	75	Used as the Studio's rehearsal room, the Pratt & Whitney has a room-wide view of Argyle Street cafes and can comfortably fit up to 75 for receptions.	\$ 230.00	\$ 120.00	\$ 480.00
Imperial Studio	25	The Imperial and Windsor Studios are primarily used as Neptune Theatre School classrooms but can also accommodate small workshops or classes.	\$ 230.00	\$ 120.00	\$ 480.00
Windsor Studio	25	(See above.)	\$ 230.00	\$ 120.00	\$ 480.00
Spatz Lounge	60	This upper lobby lounge is adjacent to the Fountain Hall theatre and is ideal for pre or post show receptions.	\$ 230.00	\$ 120.00	\$ 480.00
Royal Bank Lounge	60	This lower lobby lounge is adjacent to the Fountain Hall theatre and is ideal for pre or post show receptions.	\$ 230.00	\$ 120.00	\$ 480.00
MTT Lounge	60	Adjacent to the Studio Theatre, the MTT Lounge is ideal for gatherings before or after your show or presentation.	\$ 230.00	\$ 120.00	\$ 480.00

HST is charged on rental cost shown above.

Neptune Theatre Labour Rate Sheet

Position	Minimum Call	NFP Hourly Rate	Commercial Hourly Rate
Front of House Manager	3 hours	\$20.00	\$24.00
Usher/Box Office/Bar	3 hours	\$15.00	\$18.00
Studio Head Tech	4 hours	\$21.00	\$25.00
Studio Asst. Tech	4 hours	\$18.00	\$22.00
Fountain Hall Head Tech	4 hours	\$26.00	\$30.00
Fountain Hall Asst. Tech	4 hours	\$22.00	\$24.00

Although the number of personnel working an event is somewhat flexible (depending on the complexity of the staging and the number of people expected to attend, there are a few guidelines of which to be cognizant.

1. Please ensure that all staff get breaks every 5 hours otherwise meal penalties may occur.
2. Technician rate will become overtime (1.5 hourly rate) after 9 hours (daily) or 45 hours (weekly).
3. The Rentals Coordinator would be pleased to provide advice as to how to control labour costs while ensuring you have a first-rate event. Please don't hesitate to ask.
4. FOH staff cannot be replaced by volunteers and number of FOH staff will consider potential audience size

Neptune Theatre Peripherals Rate Sheet

Box Office Fees and Services	Unit	Commercial	Not for Profit
Ticket Set-up (Single Show)	flat rate	\$120	\$85
Ticket Selling Services	per ticket	\$0.52	\$0.52
Preprinted Tickets	per ticket	\$0.15	\$0.15
Credit Card Commission: Amex	third party charge		2.85%
Credit Card Commission: Mastercard	third party charge		1.86%
Credit Card Commission: Visa	third party charge		1.79%
Other Fees and Services	Unit	Commercial	Not-for-Profit
Third Party SOCAN Levy	flat rate	TBD	TBD
ReSound Levy for use of recorded music.	flat rate daily per theatre	\$15	\$10
Upright Piano Rental	per day	\$150	\$100
Piano Tuning (Third Party Contractor)	Commercial Charge	Market Rate	Market Rate
7'x10' Fastfold Screen (Front or Rear Projection)	flat rate	\$75	Free
7'x10' Dress Kit for Screen	flat rate	\$75	Free
9'x12' Fastfold Screen (Front or Rear Projection)	flat rate	\$100	Free
9'x12' Dress Kit for Screen	flat rate	\$100	Free

Notes:

- A.** Fastfold kits cost 2 tech hours of labour to both install and dismantle, billed at the applicable hourly rate.
- B.** Projection capabilities are available in various locations. There may be labour charges relevant to their use.